

**Southeast Expanded Mental Health Services Program
2025 Operating Budget**

PROJECTED REVENUE

2024 Property Tax Levy (Max Allowable Levy \$548,612 x 4.9% Increase = \$26,882)	\$ 575,494.00
Estimated Interest Income	\$ 3,000.00

TOTAL PROJECTED REVENUE	\$ 578,494.00
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PROJECTED EXPENSES

A. Direct Service Provider (85% Minimum of Tax Levy, \$575,494)	\$ 489,170.00
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B. Administrative Expenses (15% Maximum of Tax Levy, \$575,494 x 15% = \$86,324)

Administrative Staff	\$ 10,000.00
Bookkeeper	\$ 8,000.00
Accounting/Audit	\$ 10,000.00
Legal Fees	\$ 15,500.00
Errors and Omissions Insurance	\$ 10,000.00
Rent: Office/Meeting Space	\$ 10,000.00
Telephone/Fax/Internet Services	\$ 2,000.00
Office Supplies/Equipment	\$ 5,500.00
Newspaper Notices	\$ 1,000.00
Postage and Delivery	\$ 1,000.00
Website for Commission (Web Design, Hosting, Maintenance, Domain Registration)	\$ 4,000.00
Marketing/Community Outreach	\$ 7,000.00
Miscellaneous Expenses	\$ 2,324.00

TOTAL PROJECTED EXPENSES	\$ 575,494.00
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ESTIMATED CASH ON HAND AS OF 12/31/25	\$ 3,000.00
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NOTE: CASH ON HAND AS OF 11/19/2024, \$512,547.67